



THE WEDDING ESTABLISHMENT

# WEDDING PLANNING CHECKLIST

## 15 TO 10 MONTHS PRIOR

- Prepare a Wedding Folder
- Decide on your budget
- Choose your wedding party – bridesmaids and groomsmen
- Choose a Wedding Planner
- Start your guest list and decide on numbers
- Set the date and book the ceremony and reception venue
- Choose your celebrant or chaplain.
- Start the research for suppliers of flowers, photography, catering, and videography
- Start the search for wedding gowns
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## 5 TO 4 MONTHS PRIOR

- Purchase your wedding shoes
- Organise lunch or breakfast for the day after the wedding if you desire
- Check on the wedding stationery progress
- Book hair and makeup
- Start selecting the music for the day
- Select the cake
- Prepare welcome packs if required
- Set the date for your Bachelorette party
- Apply for your marriage license
- Begin to prepare run sheet for the day
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## 1 MONTH PRIOR

- Check the RSVP list
- Send run sheet to all suppliers
- Confirm all timing and requirements with suppliers
- Confirm hair & beauty appointments
- Finalise all payments
- Have your bachelorette party
- Prepare the seating arrangements for the reception
- Select and buy gifts for your bridesmaids
- Organise ceremony rehearsal and rehearsal dinner
- Send list to photographer with special moments and locations to capture
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## 9 MONTHS PRIOR

- Decide on your wedding gown style and designer
- Search for accommodation for overseas/interstate guests if required
- Book your photographer and videographer
- Book your catering company
- Prepare your gift list and register with a wedding gift registry
- Send Save the date cards
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## 3 MONTHS PRIOR

- Finalise menu and flowers
- Choose and order the wedding favours
- Begin writing of the vows
- Decide on who will give speeches
- Decide on readings and who will recite
- Wedding Gown fitting with shoes
- Purchase wedding rings
- Mail invitations
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## THE WEEK OF THE WEDDING

- Take care of any hair treatments at the beginning of the week
- Choose people to be in charge of some details on the day
- Reconfirm arrival times with suppliers.
- Collect your wedding gown
- Have your manicure and pedicure day prior
- Have a relaxing spa treatment or massage
- Send final numbers to the venue and caterers.
- Wear your shoes in as much as possible
- Organise and deliver welcome packs if required
- Pack for the Honeymoon!
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## 8 TO 6 MONTHS PRIOR

- Search for wedding stationery
- Shop for bridesmaid dresses
- Plan for your honeymoon
- Hire any extra equipment
- Choose the transport
- Book the florist
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## 2 MONTHS PRIOR

- Choose location for formal wedding photos
- Meet with the band/DJ and select music
- Find out requirements needed to submit wedding announcement
- Confirm arrangements for your Bachelorette party
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